



Certified Master Food Preserver Volunteer Position Description

Description of the Position: A Master Food Preserver (MFP) is a certified, non-paid volunteer agent of the University of California Cooperative Extension (UCCE) who will learn research-based information on food safety and food preservation, and will then share that knowledge with community members in San Luis Obispo and Santa Barbara Counties through public classes, community events, and newsletters. Assistance may be provided by telephone, at public classes, farmers markets, demonstrations, presentations, or through mass media. Food preservation topics may include food storage, nutrients of preserved foods, etc. Master Food Preservers devote volunteer time on approved educational activities to maintain their certification.

Requirements:

1. Complete the 52-hour Master Food Preserver Certification Training with a passing grade on the comprehensive written final exam. Pay fees to cover the cost of course materials and Live Scan.
2. Complete all UCCE Master Food Preserver documentation and abide by the policies and procedures of UC Division of Agriculture and Natural Resources (UCANR).
3. Complete a one-year commitment as a Master Food Preserver, which includes 50 hours of MFP volunteering, which must be approved by the UCCE Master Food Preserver Program Coordinator.
4. Maintain recertification in subsequent years by volunteering a minimum of 25 hours annually and participating in a minimum of 12 hours of continuing education.
5. Submit monthly records of volunteer and educational activities and contacts.
6. Possess a positive attitude and the desire to provide food preservation education.
7. Demonstrate willingness and the commitment to follow through with educational projects and activities.
8. Enjoy working with people and the ability to work with a diverse group of people.
9. Must be 18 years of age and pass a background investigation and fingerprinting.
10. Possess a valid California Driver's License and automobile insurance.

Responsibilities:

1. Communicate effectively by telephone, in person, and through various forms of written communication.
2. Identify yourself as a UCCE MFP during all activities for which hours are reported by wearing the badge and/or introducing yourself as a UCCE Master Food Preserver.
3. Report to and cooperate with the UCCE Youth, Families and Communities (YFC) Advisor and MFP Program Coordinator.
4. Help prepare, organize and conduct approved volunteer and educational activities. **Supervision:** The UCCE (YFC) Advisor and MFP Program Coordinator are responsible for the Master Food Preserver Program, providing supervision and support for the volunteer MFP. The Advisor and Program Coordinator will assess and approve volunteer efforts, provide for in-service training, and provide the necessary work space as available within the constraints of UCCE and County resources.

The University of California prohibits discrimination against or harassment of any person on the basis of race, color, national origin, religion, sex, physical or mental disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age sexual orientation, citizenship, or status as a covered veteran (special disabled veteran, Vietnam-era veteran or any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized). University Policy is intended to be consistent with the provisions of applicable State and Federal laws. Inquiries regarding this policy may be addressed to the Affirmative Action Director, University of California, Agriculture and Natural Resources, 300 Lakeside Drive, 6th Floor, Oakland CA 94612 (510) 987-0097.